



City of Albuquerque

Albuquerque Police Department

Martin Chávez, Mayor

INTER-OFFICE MEMORANDUM

Date: 31 October 2005

TO: James B. Lewis, Chief Administrative Officer

FROM: Ray Schultz, Chief of Police, Albuquerque Police Department

SUBJECT: Recommendation of Award: RFP05-024-SV, "APD Arrestee Transport and Booking Service"

The City of Albuquerque Department of Finance and Administrative Services, Purchasing Division, issued the subject Request for Proposals (RFP) for the Albuquerque Police Department to solicit proposals from qualified vendors to provide arrestee transport to the Metropolitan Detention Center (MDC) and to facilitate the booking of these arrestees at MDC. The RFP contained two options: Option 1, consisting one staging area and Option 2, consisting of three staging areas.

The RFP was a managed competition which allowed for offers from both the public and private sectors. The City's process to accommodate this participation was designed to be fair and equitable for both the public and private sector Offerors, while being competitive and open.

The RFP was posted on the Purchasing Web Site and advertised in the local newspapers. Three RFP's were mailed to interested vendors. Three Vendors attended the Mandatory Pre-Proposal Conference and submitted responses for evaluation.

The ad hoc evaluation committee reviewed, evaluated and scored the responses, in accordance with the evaluation criteria published in the RFP. One Proposal was considered non-responsive for failure to submit a proposal bond as required in the RFP for all private sector respondents.

The committee requested "Best and Final Offers" for both options from the two remaining Offerors and invited them for interviews and presentations. Based on the evaluation criteria published in the RFP, additional information presented in the "Best and Final Offers" and interviews, the committee recommends award of contract to the Metropolitan Detention Center (MDC) for Option 1, which option met the published budget. MDC qualified for 5% local preference.

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Listed in ranking order are the respondent's composite score, average score and total three Year cost:

<u>Offeror</u>	<u>Total Composite Score</u>	<u>Total Average Score</u>	<u>Total 3-Year Budget</u>
MDC	3827	957	\$4,250,553
TransCor	3225	806	\$5,054,035

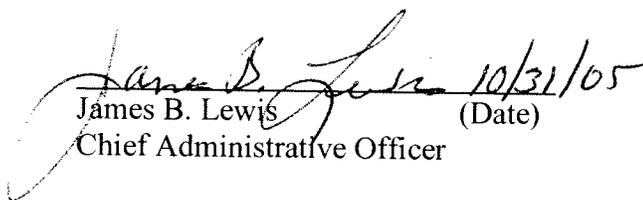
Fund Source: Quarter-Cent Public Safety Tax

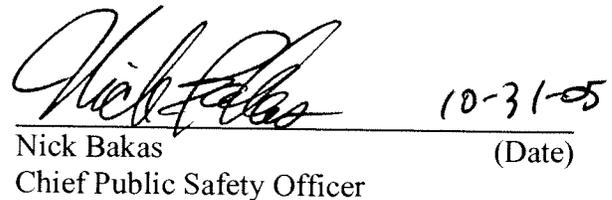
I concur with the ad hoc committee's recommendation. The Department will begin contract negotiations immediately upon your approval.

Per the City Purchases Ordinance, this recommendation will be forwarded to City Council for final approval.

Approved:

Recommended:


James B. Lewis (Date) 10/31/05
Chief Administrative Officer


Nick Bakas (Date) 10-31-05
Chief Public Safety Officer

Attachment: Composite Score Sheet for Option 1

Original: Sandra Vescovi, Contract Section Supervisor, Purchasing Division, DFAS
Copy: Ronn D. Jones, Purchasing Officer. DFAS
File: RFP05-024-SV

Composite Score:
RFP05-024-SV, "APD Arrestee Transport Service" - Option 1

EVALUATORS	EVALUATION CRITERIA	EVALUATION FACTORS	OFFERORS	
			METROPOLITAN DETENTION CENTER (MDC)	TRANSCOR AMERICA
PR LB SD LH	Offeror's general approach and plans to meet the requirements of the RFP. The detailed plans to meet the objectives of each task, activity, plan segment, etc. The adequacy of the proposed project management and resources to be utilized by the Offeror.	Up to 550	500 505 450 500	400 375 390 400
	SUB TOTAL		1955	1565
PR LB SD LH	Experience and qualifications of the Offeror and personnel as shown on staff resumes to perform tasks described in Part 3, Scope of Services/Requirements.	Up to 200	190 200 195 200	200 200 195 200
	SUB TOTAL		785	795
PR LB SD LH	Offeror's past performance on projects of similar scope and size.	Up to 100	70 60 75 100	95 100 90 100
	SUB TOTAL		305	385
	SUB TOTAL TECHNICAL SCORE		3045	2745
PR LB SD LH	Cost Proposal	Up to 150	150 150 150 150	120 120 120 120
	SUB TOTAL		600	480
	SUB TOTAL COMPOSITE SCORE	Up to 4000	3645	3225
	5% LOCAL PREFERENCE		182	0
	TOTAL COMPOSITE SCORE		3827	3225
	TOTAL AVERAGE SCORE		957	806