

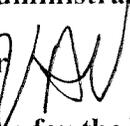
City of Albuquerque  
Department of Family and Community Services

Martin J. Chavez, Mayor

Interoffice Memorandum

May 25, 2005

To: James B. Lewis, Chief Administrative Officer

From: Valorie A. Vigil, Director 

Subject: Executive Communication for the Recommendation of Award  
RFP2005-027-VC Coordination of Training for Providers of Substance Abuse Treatment

The City of Albuquerque Department of Family and Community Services, in conjunction with the Department of Finance and Administrative Services, Purchasing Division, issued the subject Request for Proposals for a consultant to assist in the coordination of training for providers of substance abuse treatment, a project funded through Public Safety Tax funds.

The City posted the solicitation on the purchasing web site, advertised in the Albuquerque *Journal* and the Albuquerque *Tribune*, and mailed the entire RFP package to 15 vendors. Proposals were received from three organizations: Behavioral Therapy Associates, UNM Continuing Education, and Kesselman Jones, Inc.

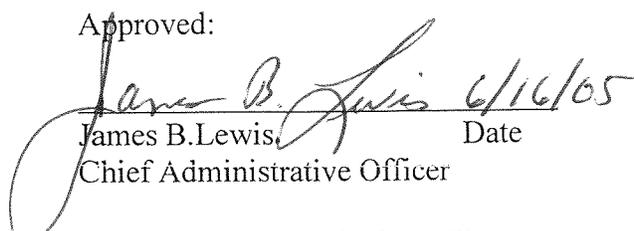
The ad hoc review committee unanimously recommended that the contract for this service be awarded to Behavioral Therapy Associates. The scores for the proposals are listed below in rank order along with the bid amount for each. Kesselman Jones, Inc. qualified for local preference. None received additional points for community involvement. All bids were in the amount of \$150,000.

<u>Firm</u>	<u>Score</u>
Behavior Therapy Associates	3,596
UNM Continuing Education	3,195
Kesselman Jones, Inc.	2,497

The total amount of the contract will be subject to negotiation, but will not exceed \$150,000. The contract term is for one year with two one year extensions.

I concur with this recommendation.

Approved:

  
James B. Lewis, Date  
Chief Administrative Officer

Attachment: Composite Score Sheet  
Original: Purchasing RFP 2005-005-VC

Composite Score: RFP2005-027-VC, "Substance Abuse Treatment Training"

EVALUATOR	OFFEROR	GENERAL APPROACH & PLANS TO MEET REQUIREMENTS OF THE RFP.		DETAILED PLANS TO MEET THE OBJECTIVE OF EACH TASK		EXPERIENCE AND QUALIFICATIONS OF OFFEROR & PERSONNEL RESUMES & TASK PERFORMANCE		PAST EXPERIENCE PERFORMANCE ON PROJECTS OF SIMILAR SIZE		ADEQUACY OF PROPOSED PROJECT MGMT. AND RESOURCES		COST PROPOSAL	SUB TOTAL	SUBTOTAL INCLUDES LOCAL PREFERENCE	COMMUNITY INVOLVEMENT	TOTAL
		UP TO 100	UP TO 150	UP TO 200	UP TO 250	UP TO 150	UP TO 200	UP TO 150	UP TO 200	UP TO 200	UP TO 200					
GR	BEHAVIOR THERAPY ASSOCIATES	75	125	180	140	170	190	170	190	190	850	850	934.5	50		
MP		90	140	186	145	190	190	190	190	190	950	950	997.5			
MS		70	100	170	125	150	150	150	150	150	805	805	845.25			
FS		65	100	175	100	100	190	190	190	190	760	760	819			
Total		300	465	730	510	660	760	660	760	760	3425	3425	3596.25	0	3596.25	
GR	UNM	80	145	180	150	120	175	120	175	175	850	850	850			
MP		75	125	170	130	150	175	150	175	175	825	825	825			
MS	CONTINUING EDUCATION	80	130	135	125	120	175	120	175	175	765	765	765			
PS		100	140	100	100	140	175	140	175	175	755	755	755			
Total		335	540	585	505	530	700	530	700	700	3195	3195	3195	0	3195	
GR	KESSELMAN JONES INC.	90	120	120	150	170	125	170	125	125	775	775	813.75			
MP		50	75	75	75	90	125	90	125	125	490	490	514.5			
MS		60	75	100	75	150	125	150	125	125	590	590	619.5			
PS		50	50	75	75	100	125	100	125	125	475	475	498.75			
Total		250	320	370	380	510	500	510	500	500	2330	2330	2446.5	50	2496.5	