

**CITY OF ALBUQUERQUE**  
**ALBUQUERQUE, NEW MEXICO**  
**PURCHASING DEPARTMENT**

JUNE 27, 2005

TO: RONN D. JONES, PURCHASING OFFICER

FROM: DENISE GALLEGOS, SENIOR BUYER

SUBJECT: RECOMMENDATION OF AWARD ON REQUEST FOR OFFER RFB2005-167-DG  
 TITLE: PROCESS SERVERS

BID OPENING DATE: 6/1/2005

I RECOMMEND AWARDDING THE FOLLOWING AS THE LOWEST RESPONSIVE BID OFFER AFTER MEETING SPECIFICATIONS. LOCAL AND IN-STATE PREFERENCES, IF APPLICABLE, HAVE BEEN TAKEN INTO CONSIDERATION. THIS CONTRACT WILL BE USED BY: **POLICE**

ITEM NO.	QUANTITY	ITEM DESCRIPTION	VENDOR RECOMMENDED FOR AWARD	UNIT AMOUNT	TOTAL AMOUNT	PAYMENT TERMS
1	350 (3 vendors)	Summons & Complaints delivery made	DANIEL ENCINIAS INVESTIGA.	\$25.00	\$ 9,341.50	NET
2	200 (3 vendors)	Attempt made, not served	PO Box 7849	\$15.00	\$ 3,000.00	NET
3	1500 (3 vendors)	Miles traveled outside ABQ. Metro	Albuquerque, NM	\$ 0.30	\$ 450.00	
1			GOTCHA! PROCESS SERV.	\$26.69	\$ 9,341.50	
2			PO BOX 7385	\$ 16.01	\$ 3,202.00	
3			ABQ. NM	\$ 0.32	\$ 480.00	
1			BEAR CLAW PROCESS SERV	\$ 28.00	\$ 9,800.00	
2			PO BOX 67650	\$ 16.00	\$ 3,200.00	
3			ABQ. NM	\$ 0.40	\$ 600.00	

**THIS IS A RECOMMENDATION OF AWARD, NOT AN ACTUAL AWARD.** ACTUAL AWARD IS MADE BY THE PURCHASING DIVISION BY ISSUING A PURCHASE ORDER AFTER THE PROTEST PERIOD ENDS ON: 7/15/05 . DATE OF RECOMMENDATION: 7/8/05

APPROVED:

  
 RONN D. JONES  
 PURCHASING OFFICER

6/27/05  
 (DATE)

APPROVED:

  
 RAY SCHULTZ, CHIEF  
 POLICE

7/6/05  
 (DATE)

NOT



**City of Albuquerque**

**AUTOMATED PURCHASING SYSTEM II  
OFFERS FOR PROCUREMENT**

REQUEST FOR BID NUMBER: RFB2005-167-DG

BID TITLE: PROCESS SERVERS

DENISE GALLEGOS, SENIOR BUYER, PHONE NO.: (505)768-3320

Item	Bid Amount	Discounted Bid	Vendor Name/Comments
=====			
From Item No.: 1	To Item No.: 1		
	\$8,750.00	\$8,312.50	DANIEL ENCINIAS
	\$9,341.50	\$8,874.42	GOTCHA! PROCESS SERVICE
	\$9,800.00	\$9,310.00	BEAR CLAW PROCESS SERVICE
	\$12,250.00	\$11,637.50	GREER PROCESS SERVICE
	\$12,250.00	\$11,637.50	WILLIAM MAKARSKI
=====			
From Item No.: 2	To Item No.: 2		
	\$3,000.00	\$2,850.00	DANIEL ENCINIAS
	\$3,200.00	\$3,040.00	BEAR CLAW PROCESS SERVICE
	\$3,202.00	\$3,041.90	GOTCHA! PROCESS SERVICE
	\$5,000.00	\$4,750.00	GREER PROCESS SERVICE
	\$5,000.00	\$4,750.00	WILLIAM MAKARSKI
=====			
From Item No.: 3	To Item No.: 3		
	\$450.00	\$427.50	DANIEL ENCINIAS
	\$480.00	\$456.00	GOTCHA! PROCESS SERVICE
	\$562.50	\$534.38	GREER PROCESS SERVICE
	\$600.00	\$570.00	BEAR CLAW PROCESS SERVICE
	\$750.00	\$712.50	WILLIAM MAKARSKI
=====			
Total Offers = 15			

\* Denotes that at least one Item in the Group was 'No Bid'



**City of Albuquerque**  
 AUTOMATED PURCHASING SYSTEM II  
 ABSTRACT DETAIL REPORT

Response Number	Vendor Name	Preference Type	Delivery Notes
1	BEAR CLAW PROCESS SERVICE	LOCAL BUSI	
2	GOTCHA! PROCESS SERVICE	LOCAL BUSI	
3	DANIEL ENCINIAS	LOCAL BUSI	
4	GREER PROCESS SERVICE	LOCAL BUSI	
5	WILLIAM MAKARSKI	LOCAL BUSI	

REQUEST FOR BID NUMBER: RFB2005-167-DG  
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 DENISE GALLEGOS, SENIOR BUYER, PHONE NO.: (505) 768-3320

GROUP ITEM QTY  
 1 350

SUMMONS AND COMPLAINTS.

RESPONSE	1	2	3	4	5
NO BID?					
SKU	EA	EA	EA	EA	EA
UNIT PRICE	\$28.0000	\$26.6900	\$25.0000	\$35.0000	\$35.0000
EXT. PRICE	\$9,800.00	\$9,341.50	\$8,750.00	\$12,250.00	\$12,250.00

GROUP ITEM QTY  
 2 200

SUMMONS AND COMPLAINT.

RESPONSE	1	2	3	4	5
NO BID?					
SKU	EA	EA	EA	EA	EA
UNIT PRICE	\$16.0000	\$16.0100	\$15.0000	\$25.0000	\$25.0000
EXT. PRICE	\$3,200.00	\$3,202.00	\$3,000.00	\$5,000.00	\$5,000.00

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 DENISE GALLEGOS, SENIOR BUYER, PHONE NO.: (505) 768-3320

GROUP	ITEM	QTY				
	3	1500				
ADDITIONAL AMOUNT PER MIL						
RESPONSE		1	2	3	4	5
NO BID?						
SKU		EA	EA	EA	EA	EA
UNIT PRICE		\$0.4000	\$0.3200	\$0.3000	\$0.3750	\$0.5000
EXT. PRICE		\$600.00	\$480.00	\$450.00	\$562.50	\$750.00