

# CITY OF ALBUQUERQUE

Environmental Health

Alfredo Santistevan, Director



To: Bruce Perlman, Ph.D., Chief Administrative Officer  
From: Alfredo Santistevan, Director, Environmental Health Department  
Subject: Recommendation of Award: RFP 2007-020-KD "Database Conversion and Digital Assets Management Project"

The City of Albuquerque Environmental Health Department issued the subject solicitation. The solicitation was posted as a Rapid Procurement on the Purchasing website. Notification of the posting was sent to six potential offerors and two responses were received for evaluation.

The ad hoc evaluation committee evaluated and scored the responses in accordance with the evaluation criteria published in the RFP and recommends award of contract to Solution Werx, Inc. I concur with this recommendation. Listed in ranking order are the two firm's composite scores:

Environmental Health  
Air Quality Division  
P.O.Box 1293

Solution Werx, Inc.	*4893	\$186,764.11
POD, Inc.	*4360	\$552,031.00

Albuquerque

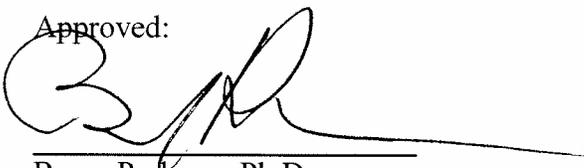
\* Indicates that local preference was applied to total composite score.

The City's Air Quality Division of the Environmental Health Department will manage this contract.

New Mexico 87103

www.cabq.gov

Approved:

  
Bruce Perlman, Ph.D.  
Chief Administrative Officer

5/14/07  
Date

Attachment: Composite Score Sheet  
RFP2007-020-KD

EVALUATORS	EVALUATION CRITERIA	EVALUATION FACTORS	OFFERORS	
			Solution Werx, Inc.	POD, Inc.
DR	Offeror's general approach & plans to meet the requirements of the RFP	Up to 50	40	50
DG			50	45
SS			50	50
DN			45	35
RN			40	35
	<b>SUB TOTAL</b>		<b>225</b>	<b>215</b>
DR	Offeror's detailed plans to meet the objective of each task, activity, etc., on the required schedule.	Up to 150	140	140
DG			125	100
SS			150	150
DN			140	135
RN			140	135
	<b>SUB TOTAL</b>		<b>695</b>	<b>660</b>
DR	Experience and qualifications of the Offeror and personnel as shown on staff resumes to perform tasks described in Part 3, Scope of Services.	Up to 150	140	150
DG			150	150
SS			150	150
DN			140	135
RN			140	135
	<b>SUB TOTAL</b>		<b>720</b>	<b>720</b>
DR	Adequacy of proposed project management and resources to be utilized by the Offeror.	Up to 150	130	150
DG			125	100
SS			150	150
DN			140	135
RN			140	135
	<b>SUB TOTAL</b>		<b>685</b>	<b>670</b>
DR	The Offeror's past performance on projects of similar scope and size.	Up to 200	180	195
DG			175	150
SS			200	175
DN			175	175
RN			180	175
	<b>SUB TOTAL</b>		<b>910</b>	<b>870</b>
DR	The overall ability of the Offeror, as judged by the evaluation committee, to successfully complete the project within the proposed schedule - based on project management plan and availability of staff and resources.	Up to 175	160	175
DG			150	150
SS			175	175
DN			165	160
RN			150	145
	<b>SUB TOTAL</b>		<b>800</b>	<b>805</b>
	<b>SUB TOTAL TECHNICAL SCORE</b>		<b>4035</b>	<b>3940</b>
DR	Cost Proposal - the cost proposed by the Offeror as described in Section 2.2 to provide the tasks listed in Part 3, Scope of Services.	Up to 125	125	42.5
DG			125	42.5
SS			125	42.5
DN			125	42.5
RN			125	42.5
	<b>SUB TOTAL</b>		<b>625</b>	<b>212.5</b>
	<b>TOTAL COMPOSITE SCORE</b>		<b>4660.00</b>	<b>4152.50</b>
	<b>TOTAL COMPOSITE SCORE with local preference applied</b>	<b>Up to 1000</b>	<b>4893</b>	<b>4360</b>